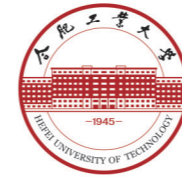


2024



合肥工业大学
HEFEI UNIVERSITY OF TECHNOLOGY



合肥工业大学来华留学生报到指南

HFUT International Student Registration Guide



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① 来华前准备 Before You Leave Home

1.1 申请入华签证 Applying for Entry Visa

1) 按照中华人民共和国教育部要求, 从2024年起, 所有来华留学生凭学校发放的电子版录取通知书及外国来华留学人员确认表(JW201/JW202/DQ)申请来华留学签证, 学校不再发放纸质版录取材料。

Starting from 2024, according to China's Ministry of Education, all international students must apply for study visas using the electronic version of their admission notice and the Confirmation Form for Foreign Students Studying in China (JW201/JW202/DQ) issued by their school. Paper versions of admission materials will no longer be issued by the school.

2) 来华留学生须凭学校发送的电子版录取通知书、外国来华留学人员确认表(JW201/JW202/DQ)及其他相关材料到中华人民共和国驻外使领馆申请X1(长期生)或X2(短期生)签证入境。

International students who are going to study in China should apply for an entry visa of X1 (for long-term study) or X2 (for short-term study) with the electronic version of the admission letter, the Confirmation Form for Foreign Students Coming to China (JW201/JW202/DQ) and other documents at the Chinese Embassy or Consulate in the students' home countries.

3) 不可免签入境

No visa-free entry for international students

4) 使领馆要求提供的其他材料

Other documents required by the Chinese Embassy or Consulate.

*** Attention for Students Who Already Hold Visa in China

已在中国境内的学生到校报到时, 所持居留许可证件有效期需大于14天(如9月1日报到, 居留许可有效期需至少至9月15日)。如果到校报到时因居留许可即将到期或已经到期, 导致非法居留, 学生将会被罚款或无法入学, 责任由学生本人自负。

When you arrive at the university, your residence permit must be valid for more than 14 days (e.g. If you arrive at the university on Sep. 1st, the expiring date of your residence permit must be beyond Sep. 15th). If you arrive at the university with a residence permit that is about to expire or has already expired, leading to an illegal stay, you will be fined or even rejected and will bear all the consequences.





① 来华前准备 Before You Leave Home

1.2 报到所需文件 Preparing Documents for Registration

1) 护照原件及护照首页、入境页和签证页的复印件

Original passport and photocopy of passport home page, entry page and visa page

2) 录取通知书打印件

Printed Admission Notice

3) 外国来华留学人员确认表 JW201/JW202/ DQ打印件

Printed Confirmation form for study in China (JW201/JW202/ DQ)

4) 学位证及成绩单的原件和复印件

Original and photocopy of degree certificate and transcripts

*** 若前一阶段学位证文件为非英文，需提供公证的英文翻译件材料。本科项目学生请携带高中毕业证书；硕士项目学生请携带本科文件；博士项目学生请携带本科及硕士文件。

Notarized English translations for previous degree certificate and transcript are required if they are in other languages. Bachelor program students need to prepare high school study documents; Master program students need to prepare Bachelor study documents; PhD program students need to prepare both Bachelor and Master study documents.

5) 语言能力证明原件&复印件

Original and photocopy of language proficiency certificate

6) 体检报告原件&复印件

Original and photocopy of medical examination report.

7) 二英寸护照照片1张

A 2-inch passport photo

8) 学费缴纳凭证

Tuition payment voucher

*** 应缴纳学费的学生应在报到前以银行转账的方式完成学费缴纳，未完成缴纳的不予注册。

Students who should pay tuition are required to finish payment via bank transfer before registration. Those who have not completed the payment will not be allowed to register.

银行信息 Bank Information

账户名 Account Name	合肥工业大学 Hefei University of Technology
开户行 Bank Name	中国银行合肥市宁国路支行 Hefei Ningguolu Branch, Bank of China
账号 Account Number	176703468988
Swift 编码 Swift Code	BKCHCNBJ780

注意: 请在银行汇款单上写下你的学费数额、护照姓名和申请编号。
Notice: Please write down TUITION FEE, your PASSPORT NAME and APPLYING NUMBER in the Remittance Note.





② 到达合肥工业大学 Arrive at HFUT

2.1 从合肥新桥国际机场到校

From Hefei Xinqiao International Airport to HFUT

1) 乘坐出租车 By taxi

Step 1. 出站后到达机场出租车乘车处

Go to the taxi stop

Step 2. 向司机出示学校地址“合肥工业大学屯溪路校区北门”

Show the address “North gate of Hefei University of Technology Tun Xi Road Campus” to the driver

*** 出租车车费约100元人民币 Taxi fare: around 100 RMB

2) 乘坐机场巴士 By airport shuttle bus

Step 1. 出站后乘坐机场巴士1号线（往客运总站方向）

Take Shuttle Bus Line 1 (heading to Ke-Yun-Zong-Zhan Station)

Step 2. 在“巢湖路”站下车

Get off at “Chaohu Road” Stop

Step 3. 步行至地铁1号线“大东门”站

Walk to Metro Line 1 “Da Dong Men” Station

Step 4. 乘坐地铁1号线（往九联圩方向）

Take Metro Line 1 (heading to Jiu Lian Wei)

Step 5. 在“合工大南区”站下车

Get off at “He Gong Da Nan Qu” Station

Step 6. 从D口出站，向左步行约480米到达合肥工业大学屯溪路北门

Go out at Exit D, turn left and walk 480m to the north gate of HFUT

*** 机场巴士车费约30元 Airport shuttle fare: Around 30 RMB

*** 地铁费用约2元 Metro fare: Around 2 RMB



2.2 从合肥南站到校

From Hefei South Railway Station to HFUT

Step 1. 乘坐地铁1号线（往张洼路方向）

Take Metro Line 1 (Heading to Zhang Wa Lu)

Step 2. 在“合工大南区”站下车

Get off at “He Gong Da Nan Qu” Station

Step 3. 从D口出站，向左步行约480米到达合肥工业大学屯溪路北门

Go out at Exit D, turn left and walk 480m to the north gate of HFUT

*** 地铁费用约3元 Metro fare: Around 3 RMB

2.3 从合肥火车站到校

From Hefei Railway Station to HFUT

Step 1. 乘坐地铁1号线（往九联圩方向）

Take Subway Line 1 (heading to Jiu Lian Wei)

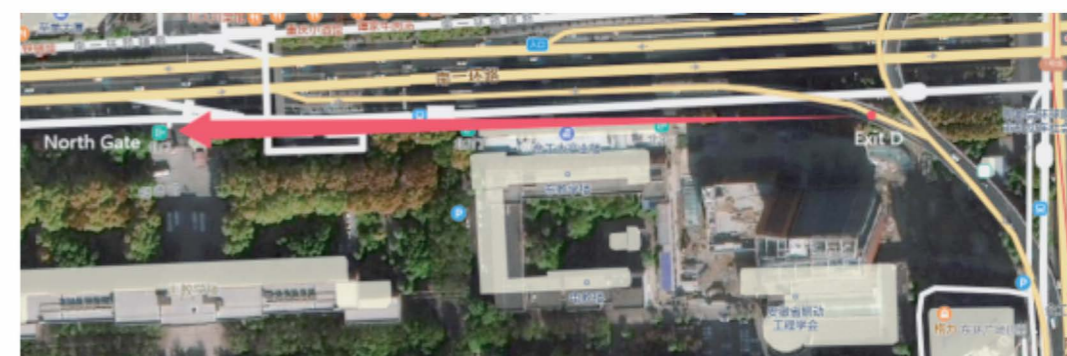
Step 2. 在“合工大南区”站下车

Get off at “He Gong Da Nan Qu” Station

Step 3. 从D口出站，向左步行约480米到达合肥工业大学屯溪路北门

Go out at Exit D, turn left and walk 480m to the north gate of HFUT

*** 地铁费用约2元 Metro fare: Around 2 RMB



*** 按箭头指示方向到达北门 Follow the direction to arrive at North Gate of HFUT



③ 报到前住宿 Accommodation Before Registration

未经允许学生不得提前来校报到，学校不予接待。在报到期限内非工作时间到校的学生如有需要可自费入住校内锦怡园宾馆，学生可通过下方链接预定房间。在宾馆以外其他住所住宿的，需在入境后24小时内由本人到居住地派出所进行登记。

Students are not allowed to report to HFUT before the registration date, and early arrivals will not be received. Students who arrive in the non-working hours during the registration period may choose to stay at the Jinyiyuan Hotel on campus at their own expense if needed. Students can book rooms through the link below. Those who stay in accommodations other than hotels must register with the local police station within 24 hours after entering China.

*** 锦怡园宾馆预定链接:

<http://hotel330415.round-world-trip.com/en/picture.html>



④ 报到 Registration

所有新生须按照录取通知书的要求到校完成现场报到手续。如因故不能按期报到，必须事先征得我校同意。否则，将视为自动放弃入学资格。

New international students should follow onsite registration procedures according to the requirements on Admission Notice. Failing to register within the required timeframe, without university permission, will be considered as forfeiting your admission.

4.1 报到时间 Registration Time

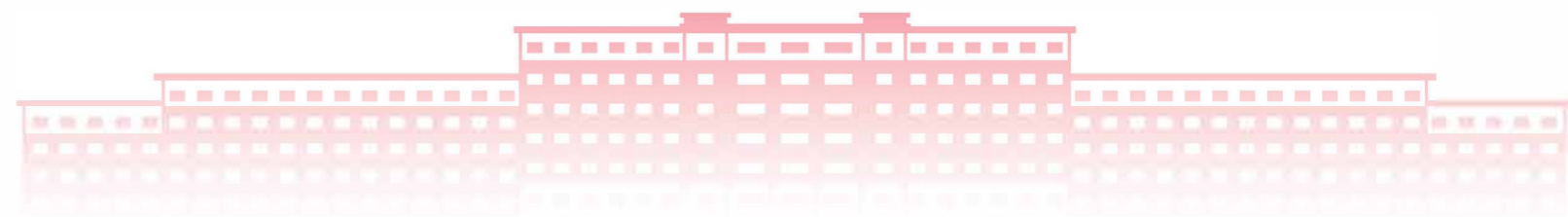
2024年9月1号至5号; 上午8:30至12:00; 下午2:30-6:00

September 1 to 5, 2024; 8:30 to 12:00; 14:30 to 18:00

4.2 报到地点 Registration Location

合肥工业大学屯溪路校区西教学楼211、208办公室

Room 211 & 208, West Teaching Building, HFUT Tunxi Road Campus





4.3 报到流程 Registration Procedure

- Step 1.** 个人信息核验 (211办公室)
Personal information confirmation (Room 211)
- Step 2.** 学费缴纳核实 (211办公室)
Tuition fee payment Verification (Room 211)
- Step 3.** 报到材料审核和收集 (211办公室)
Registration materials review and collection (Room 211)
- Step 4.** 学生证办理 (211办公室)
Student certificate application (Room 211)
- Step 5.** 学籍注册 (211办公室)
Study status registration (Room 211)
- Step 6.** 医疗保险购买 (208 办公室)
Insurance purchase (Room 208)
- Step 7.** 校园卡办理 (208 办公室)
Campus card application (Room 208)
- Step 8.** 宿舍分配 (208办公室)
Dormitory allocation (Room 208)
- Step 9.** 派出所登记
Registration at local police station
- Step 10.** 体检
Medical examination at official institution
- Step 11.** 签证办理
Visa & residence permit application

⑤ 开学典礼及入学教育 Opening Ceremony & Entrance Education

5.1 开学典礼 Opening Ceremony

开学典礼将于新生报到后的1至2周内举行，具体时间和地点请关注国际教育学院微信公众号通知或微信群通知。

The opening ceremony will be held within 1 to 2 weeks after the new students' registration. Please follow the WeChat official account or WeChat group for notice of the time and place.

5.2 入学教育 Entrance Education

入学教育旨在帮助新生更快地适应在合肥工业大学的学习和生活，以系列讲座和社会实践活动的形式开展。其内容包括国情校情教育、法律和安全教育、心理健康及生活适应教育、汉语学习指导、跨文化交际指导和教务指导等。入学教育将在新生报到后的前两周举行，具体时间和地点请关注国际教育学院微信公众号通知或微信群通知。

The orientation aims to help new international students adapt to your studies and life at HFUT more quickly. It is a series of lectures and practical experiences including National and School Situation Education, Legal and Security Education, Psychological Health and Life Adaptation Education, Chinese Learning Guidance, Cross-cultural Communication Guidance, and Academic Affairs Guidance, etc. The orientation will be carried out during the first two weeks after registration. Please follow our WeChat official account or WeChat group for notices of time and place.





⑥ 联系我们 Contact Us

合肥工业大学国际教育学院

International Education College, Hefei University of Technology

地址：安徽省合肥市屯溪路193号，合肥工业大学屯溪路校区，国际教育学院211、208办公室

Address: Room 211 & 208, International Education College, Tunxi Road Campus of Hefei University of Technology, 193 Tunxi Road, Hefei, Anhui Province, China

工作时间

Office Hours: 8:30 am-12:00 am & 14:30 pm-18:00 pm

联系电话 Telephone:

招生与教学办公室: 86-551-62901697

Admissions Office & Academic Affairs Office: 86-551-62901697

学生工作办公室: 86-551-62905619

Student Affairs Office: 0551-6290-5619



微信公众号
WeChat Official Account

